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| School Visit Booking Form |
| Thank you for your interest in a visit to Mrs Smith’s Cottage.We for one class of 30 pupils we charge £142 for a half day (3 workshops) and £251 for a full day (6 workshops). The balance can be paid by cheque or card ahead of time. |
| School Name: | Address: | Postcode:  |
| Phone: |
| Primary Contact | Name: | Email:  |
| Position: | Phone: |
| Date of Visit: | Arrival Time: | Departure Time: |
| Number of Pupils: | Number of Staff: | Number of 1-to-1 support staff: |
| Requested Topic (see Topic and Activity list) |
| Requested Workshops and Activities (see Topic and Activity list) |
| Total charge for visit:  |
| Where did you hear about our learning programme? |
| Primary Contact Signature: | Date Signed: |

Please complete and return to – mrssmithscottage@n-kesteven.gov.uk

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| *For Office Use* | Booking Confirmed: |  | Booking Paid: |  | Signed: |  |